UPDATED INFORMATION REGARDING THE COVID-19 PANDEMIC
June 30, 2020

Since our last message on the COVID-19 pandemic, WRAP has certified over 500 facilities. We are encouraged by their resilience during these challenging times. We share the common goal of protecting the health of the workers as the top priority. WRAP continues to strongly encourage facility managers to take all necessary measures required by relevant local authorities to ensure this priority is achieved.

COVID-19 continues to cause disruptions to normal life, and the ability to conduct on-site social compliance audits is one of the activities affected. Some ongoing travel and interpersonal contact restrictions set by governments responding to the crisis may still make it difficult, if not impossible, to conduct facility visits. As such, we are updating the guidance we provided. We will continue to monitor this situation and will provide another update by September 30, 2020. Please see the details below:

Paid Registration Period
• WRAP is returning to the standard registration policy. The paid registration period for ALL facilities beginning July 1, 2020 will expire six months from the date received. If the process takes longer than six months due to pandemic-related circumstances, WRAP will work with facilities that request an extension. Extension requests must be submitted to WRAP headquarters prior to the payment expiration and will be approved on a case-by-case basis.

On-Site Audits
• For locations where audits can be conducted per the standard on-site process, then facilities and monitoring firms should proceed as usual.

Alternative Desktop Assessment (ADA) – Four Month Certification Extension
• For facilities whose certificates have recently expired or will expire in 6 weeks AND who are in locations where on-site initial audits still cannot be completed due to COVID-19-related circumstances such as:
  • Mandatory 14-day quarantine upon arrival
  • Closed borders
  • Other local regulations that prevent an on-site visit
• This desktop assessment is not applicable to facilities new to WRAP or facilities whose certificates expired prior to 2020. These facilities must undergo a full on-site initial audit where a WRAP auditor visits the facility, which may be delayed due to restrictions related to COVID-19.
• WRAP will approve requests for an ADA on a case-by-case basis.
Post-Certification Assessment (PCA)

- Due to an increase in the number of manufacturing facilities where on-site access is denied to auditors to conduct PCAs, WRAP will allow all PCAs to be semi-announced for the time being.
- Auditors must contact the facility one week prior to a scheduled PCA to learn the facility’s operating status.
- Follow the following guidelines when contacting the facility:
  - If the facility is open, but there are travel restrictions, a desktop PCA may be conducted upon WRAP’s approval.
  - If the facility is partially open and production is taking place, an on-site PCA should be conducted.
  - If the facility is closed, notify WRAP within 24 hours.

WRAP expects all local laws, regulations, and pronouncements to be followed. WRAP also expects facilities to prioritize protecting the health and safety of workers by introducing preventative practices (such as temperature checks, social spacing, etc.) and providing adequate PPE (click the link to see the AAFA/WRAP Guidance on Reopening Factories).

We wish everyone the best of health and urge you all to stay safe. If you have any questions, please feel free to contact us at any (or all) of the following email addresses:

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Warm regards,
The WRAP Team